

# 2022 SCHOOL GAMES

## ROLE DESCRIPTION: VENUE VOLUNTEER

### DETAILS

Sport:	Various
Job title:	Venue Volunteer
Reporting to:	Venue Volunteer Manager /Competition Manager/Single Point of Contact
Date/ times required:	Thursday 1 <sup>st</sup> Sept 2022/Friday 2 <sup>nd</sup> Sept 2022/Saturday 3 <sup>rd</sup> Sept 2022/Sunday 4 <sup>th</sup> Sept 2022
Location:	Loughborough University

### **BACKGROUND AND JOB PURPOSE:**

The 2022 School Games is a multi-sport event for the UK's elite young athletes of school age and will run from 1<sup>st</sup> – 4<sup>th</sup> September 2022. Loughborough is proud to host the 2022 School Games for a fifth time and continue to build a legacy for the future. As a town that lives and breathes sport, Loughborough continues to strengthen its impressive reputation for world class sports facilities and hosting major sports events.

The 2022 School Games seeks to create an inspirational and motivational setting which not only provides our elite young sports people with the opportunity to thrive and perform at the highest levels, but also encourages more young people to participate and succeed in sport.

### **KEY RESPONSIBILITIES/ACCOUNTABILITIES:**

The School Games will recruit around 200 volunteers who will be deployed across each sporting venue. It is a fantastic opportunity to continue to develop the Loughborough opportunities for volunteers and particularly to inspire and encourage young people to get involved.

### **OVERALL ROLE:**

To work as part of a Volunteer Team reporting to the Venue Volunteer Manager, Competition Manager and Single Point of Contact for the sport, to ensure the smooth running of the event for athletes, officials, spectators and workforce.

### **RESPONSIBILITIES:**

Throughout the event you could be asked to help with:

- Set up and de-rig of the venue, making sure it is ready for the start of competition each day
- Supporting the Back of House (BOH) areas with making sure equipment and facilities are set up such as Volunteer Rooms and Officials Rooms
- Supporting the Front of House (FOH) areas with assisting spectators around the venue, manning the Information Desk which will sell tickets and programmes, and keeping records of ticket sales and the float

## PERSON SPECIFICATION:

- Be **16** years old or over at the 2022 School Games (August 31<sup>st</sup> 2022)
- Personable and approachable
- Have a confident manner
- Be able to work effectively with a team
- Be able to follow instructions
- Be adaptable
- Have completed the relevant checks and training in accordance with the 2022 School Games Safeguarding Plan. The Safeguarding plan and guidelines will be provided.
- Be young people focussed and able to effectively communicate with team managers, volunteers and Games Services Team members.

*This is not a definitive role description/person specification, more a guideline of the potential within the role*

As a volunteer you will receive School Games branded event kit, meals during your shifts and training for your role.